

The Philadelphia Water Department (PWD) Stormwater Plan Review Fees were enacted on November 1, 2008, and will be revised as part of the February 10, 2013, regulatory updates. These fees are applicable to all development projects subject to the PWD Stormwater Management Regulations. Details of the PWD Regulations, Chapter 3, Section 308 Miscellaneous Stormwater Management Charges can be viewed by accessing www.phila.gov/water.

Projects will be required to pay fees at both the Conceptual Plan Review and Post Construction Stormwater Management Plan Review stages.

Conceptual Plan Approval Fee: \$600

Post Construction Stormwater Management Plan Submittal Fee: \$600

Post Construction Stormwater Management Plan Hourly Fee: \$90/hour

Payment procedures and details are discussed on Page 2.

Conceptual Plan Review

The Conceptual Plan Approval Fee must be received by PWD before a Conceptual Plan Approval may be issued. Conceptual Plan Approval fee payments made on or after February 10, 2014, will be subject to the revised fee total of \$600. Payments received for the former fee amount will not be accepted on or after February 10, 2014.

Post Construction Stormwater Management Plan Review

At the time of the Post Construction Stormwater Management Plan (PCSMP) Review submittal, the applicant must include the submittal fee payment. PCSMP submittals received without fee payment will be considered incomplete and will not proceed to review until payment is received. PCSMP submittals made on or after February 10, 2014, will be subject to the revised fee total of \$600. Payments received for the former fee amount will not be accepted on or after February 10, 2014.

Hours spent reviewing the PCSMP are tracked by PWD and will be reported within each PCSMP Review letter. As of February 10, 2014, the hourly review fee will be assessed at \$90/hour. Any PCSMP submittal received on or after February 10, 2014 will be charged the new fee rate. Hours spent by PWD staff reviewing the PCSMP prior to February 10, 2014, will be charged at the former fee rate. Therefore it is possible for the PCSMP Review of a single project to be assessed at both rates. Total hours per review and the associated rate will be outlined in each PCSMP Review letter and PWD will invoice the applicant the total at the conclusion of the review. PWD will not issue the PCSMP Approval until the hourly fee payment is made.

Payments

Payments may be made by bank check, money order, or business check only. Checks must be made payable to: City of Philadelphia. The PWD project tracking number should be included in the memo field.

The check can be mailed to the address below or hand delivered to the PWD Projects Control Unit. If the applicant is choosing to submit payment through the mail it is highly recommended that return receipt or some form of certified delivery be used to track the payment.

Mail or hand deliver check to:

Philadelphia Water Department
Projects Control
Attn: Brian Mohl
1101 Market Street, 2nd Floor
Philadelphia PA, 19107

Receipts will be issued for all payments received.

- Hand delivered payments will receive a hard copy receipt from staff available at the Projects Control counter.
- Mailed checks will receive an electronic receipt via email.
- Proof of payment is required before PWD will issue the Conceptual Plan Approval or PCSMP Approval.

Refund of Fees

PWD shall refund any associated Stormwater Plan Review Fees if a plan submittal is not approved or denied within 21 days for Conceptual Plan Review and 45 days for PCSMP Review.

Contact Information

Please contact the PWD Stormwater Plan Review at (215) 685-6367 or send an email to PWD.PlanReview@phila.gov for additional information.